

Oral Grade _____

Average

Final Grade

Group Members

Written Grade _____

1. _____

2. _____

3. _____

4. _____

Total _____ Average _____

**HONORS TINKER TOYS AND TEAMWORK
GROUP PROJECT INDIVIDUAL AND GROUP TASK SHEET**

Name of Group/Team _____

Topic for Group Research Report _____

Individual's Name _____

Function in Group (leader, secretary, typist, editor, etc.) _____

What You Did (BE SPECIFIC)

Time Spent (date: hours and minutes)

Group Meetings (where and when)

Who attended

Time Spent

HONORS

TINKER TOYS AND TEAMWORKGROUP PROJECT INDIVIDUAL EVALUATIONS

On the next page are evaluation forms to fill out for the members of your group. This information will allow me to assign individual grades for group participation.

YOU MUST WRITE COMMENTS TELLING ME SPECIFICALLY WHY EACH INDIVIDUAL RECEIVED THE SCORE HE OR SHE DID. IF THESE FORMS ARE NOT FILLED OUT WITH COMMENTS, YOU WILL LOSE POINTS.

1. The information you provide on this assessment sheet is private communication between you and me. It will not be shared with the other members of your group.
2. No two people should get exactly the same assessment. Group members are individuals, with different strengths and weaknesses, so they can reasonably be expected to participate at different levels in each category. Assessments do not normally cluster at the top end—or the low end—of the scale.
3. Be ready to explain your assessments throughout the project if I ask you to do so.
4. Keeping notes on each person's participation will help you fairly evaluate fellow group members. Avoid making up responses at the end of the project.
5. Assign points for each group member's participation in each category:

5=EXCELLENT
4=GOOD
3=AVERAGE
2=POOR
1=DISMAL OR DID NOT DO AT ALL
6. Be sure to total each person's score.
7. The scores you assign will be reflected in the individual's final grade on the project.
8. You **MUST** write comments to justify your scores. Feel free to write any additional comments that will help me fairly evaluate each individual's participation.

HONORS TINKER TOYS TEAMWORK

YOUR NAME _____

GROUP MEMBER'S NAME _____

ASSIGN 1 TO 5

Criteria	Points	Comments
BEING AT AND ON TIME FOR MEETINGS		
ACCEPTING RESPONSIBILITY AND VOLUNTEERING		
CONTRIBUTING IDEAS		
TALKING AND PARTICIPATING IN MEETINGS/DISCUSSIONS		
DOING A FAIR SHARE OF THE WORK		
INTERACTING SMOOTHLY WITH OTHER GROUP MEMBERS		
SEEKING/LISTENING TO OTHERS' IDEAS		
SHOWING RESPECT FOR OTHER MEMBERS AND THEIR IDEAS		
BEING PREPARED WITH IDEAS AND INFORMATION AT GROUPS MEETINGS'		
WORKING WELL WITH OTHER GROUP MEMBERS		
TOTAL POINTS: MAXIMUM 50		

PLEASE RANK ALL GROUP MEMBERS (INCLUDING YOU) IN ORDER OF OVERALL PARTICIPATION, BEGINNING WITH THE STRONGEST MEMBER.

ADDITIONAL COMMENTS

HONORS TINKER TOYS TEAMWORK

YOUR NAME _____

GROUP MEMBER'S NAME _____
 ASSIGN 1 TO 5

Criteria	Points	Comments
BEING AT AND ON TIME FOR MEETINGS		
ACCEPTING RESPONSIBILITY AND VOLUNTEERING		
CONTRIBUTING IDEAS		
TALKING AND PARTICIPATING IN MEETINGS/DISCUSSIONS		
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GROUP MEMBER'S NAME _____

ASSIGN 1 TO 5

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